



DATE: September 12, 2016

AGENDA ITEM # 4

TO: Senior Commission

FROM: Jaime Chew, Staff Liaison

SUBJECT: Work Plan

BACKGROUND

Each year, the Senior Commission must create a work plan which outlines the objectives and goals for the year. The work plan should include projects and areas of interest that the Commission will focus on.

DISCUSSION

The Senior Commission should finalize the work plan. The draft work plan from the August 5, 2016 meeting is included for reference.

Goal	Projects	Assignments	Target Date	Status
Vision for Senior Use of Community Centers	Provide oversight of the Senior Perspective in development of a new Community Center	<ul style="list-style-type: none"> • Oversight of the Senior Perspective (Lead – Anderson) • Survey / Benchmark other Senior Programs in neighboring communities; use previous collected surveys • Work with staff to prioritize needs, both program and facility, to add / adjust / enhance 		
	Review Programs and Facilities at Hillview Community Center and Grant Community Center			
Increase Participation in Senior Programs	Create new ideas for promotion in the community	<ul style="list-style-type: none"> • Implement marketing and outreach plans • Host formal and informal forums to gather feedback • Host information tables at various city-wide events 		
	Develop a marketing plan			
	Develop an outreach plan			
	Promote Senior involvement in the community			
Transportation / Parking	Define transportation and parking needs	<ul style="list-style-type: none"> • Represent Senior Commission in transportation studies if applicable • Survey Seniors for transportation needs • Host an event to inform Seniors of alternative transportation 		
Safety	Increase awareness and education	<ul style="list-style-type: none"> • Work with BAT / CERT • Identify zones (Harding / Torbeck) • Update Senior Program Resource Binder • Create a laminated card to provide Seniors 		
	Promote current and/ or add programs for personal / home / community safety			
Maintain Age Friendly Status	Ascertain outstanding items needed to maintain status through the World Health Organization (WHO)	<ul style="list-style-type: none"> • Be in compliance with all requirements 		